

Wenhaston Village Hall
Hall Road, Wenhaston, Halesworth, Suffolk, IP19 9EP
Charity Number: CN 1001694
Custodian Trustees: Parish Council
Managing Trustees: WVH Management Committee

Minutes of Wenhaston Village Hall Management Committee (WVHMC)
Thursday 29th September 2022 7pm

Present:

Chair -	Guy Chinery (GC)	Vice Chair - David Elliott (DE)
Treasurer -	Linda Hammond (LH)	Booking Secretary – Sue Mckeown (SM)
Committee Members -	Eileen Hayes (EH):	Jan Clements (JC): Jane Peters (JP):

- 1) **Welcome and Apologies:** Apologies from Carol Hudson-Jary (CHJ), Jill Daines (JD), M Mckeown (MM) & K Canham (KC).
- 2) **Minutes of Previous Meeting Signed off as True:** Proposed by JP & seconded by GC.
- 3) **Matters Arising:** None.
- 4) **Correspondence:** None.
- 5) **Future Dates and Time of Next Meetings.** GC proposed that dates be set on a regular basis on a specific Tuesday of every month for the Committee’s meetings beginning in November. It would hopefully facilitate less absenteeism by members. It was unanimously agreed that the first Tuesday of every month would be set aside for these meetings
- 6) **CIO:** DE– Following DE distributing an information sheet to each member prior to voting on whether to proceed or not with applying for CIO, several members had reservations and needed further clarification. After lengthy discussion a vote was taken whether to proceed or not at this time of financial and energy upheaval and insecurity. There were two abstentions, five against and three for the proposal. It is hoped that this issue can be revisited at a later date when the economic climate timing is right.

7) Date for Brainstorming Update - GC

After a short discussion it was agreed that the Committee would Concentrate on this item at our next monthly meeting. GC stated that one of the points to be addressed at the brainstorming session would be the difficulty people have in hearing in the café area.

8) Any Other Business Held Over - GC

- Possibilities, Target Advertising to Holiday Rentals, Information Booklet on Wenhaston, Sponsorship for flowers for next year. Are we at risk of closing from lack support and what would that mean to the Village? All to be added to the Brainstorming session.

9) Brief Reports from: -

Financial Report and Cash Flow for the period 6th to the 28th September 2022. LH

1. On 28th September 2022 our account balance was £30,952. Taking into account transactions in progress.
2. Since our last meeting **income** amounted to £341 and **expenses** totalled £736 resulting in a deficit of £395
 - a) Low income is largely due to the timing of this report. Income data from the café is not available till early October and income from Kurling is not yet known.
 - b) Copies of a summary of income and spend by category are available on request.

Parish Council: - No report was available.

Booking Secretary: - SM – Nothing new to report.

Maintenance Report: - MM

- Hall Floor has had its half yearly resurface refresher coat applied, thanks Guy for your help. Next coat due end of March 2023.
- Scaffold tower now on site (thanks David for storing) Already in use, we need to find a storage solution and safe area.
Looking ahead:-
- New Door Furniture will be done ASAP, Jason Townsend has offered to assist.
- MM to arrange a work party to tidy around outside of the Hall, weeding, sweeping prior to the onset of Winter.

Café Report – SM – Only this to report that £387.20 paid in.

Cinema Report- - SM – Nothing to Report.

Health & Safety: - SM – Lyn Gedny has supplied

- a) Historical Fire Alarm Records 2020/21

- b) Health and Safety Checks (Annual)
- c) Flame Skill Detail.
- d) Fire Risk Policy and Check list

And talked through with MM.

DE said he has printed off H & S print off from CAS.

It is expected that KC will take over the Roll as volunteered at a previous meeting.

Entertainment Report – GC for CHJ

Via GC, CHJ put to the Committee a requested rise in table cost from £7.00 for the Christmas Bazaar, after some discussion it was agreed that £8.00 was sufficient.

The Bazaar was discussed and JP & EH suggested that the gentleman who usually plays the role of Father Christmas also does the Comparing, dressed as Santa instead of having the Santa's Grotto. To be followed up.

Addendum to above Report from the Events Team: - SM for MM

Proposal of events: -

- 1) Mo town Night, Saturday 8th April 2023 7-15 to 11.30.
 Singer £350
 DJ £100
 Poster/Flyer design Free
 Printing £20
 Advertisements £68
 Tickets £10 (Available at P.O. and On Door)
 Target Audience Adult over 18
 Capacity 160 Standing/Seated
 Bar
 Catering - Possible Food Vender, e.g. Chip Van/Hog Roast
 50/50 Raffle
 All Proceeds to Hall.
- 2) Local Music Night – Black Deek and Friends
 Saturday 18th February
 7.30 – 11.30
 3 Local Acts, £50 per Act
 TBC
 Poster/Flyer Design Free
 Printing £20
 Adverts £68
 Tickets £7 Under 16 Free, (Available P.O. and on Door)
 Target Audience - Local/Families
 Capacity 160 Seated

Bar

Catering – Nibbles

50/50 Raffle

All Proceeds to Hall

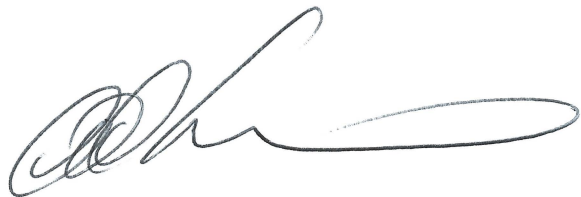
Replaces Dinner Dance (more affordable option)

10) Any Other Business –

- Wi fi – DE - Wi fi all up and running. Password to be given to hirers and will be available on display in the café area. DE suggested the password be changed on a regular basis to avoid possible misuse.
- GC – Update One Suffolk web pages – need to talk to RC – ongoing.

11) Date of Next Meeting: Tuesday 1st November 2022 Stammers Room 7pm.

12) GC Brought the Meeting to a Close.



1/11/22