



Wenhaston Village Hall
Hall Road, Wenhaston, Halesworth, Suffolk, IP19 9EP
Charity Number: CN 1001694
Custodian Trustees: Parish Council
Managing Trustees: WVH Management Committee

Minutes of Wenhaston Village Hall Management Committee (WVHMC)
Tuesday 26th April 2022 at 7pm

Present:- Chair:- Guy Chinery (GC); Vice Chair; David Elliott (DE)

Booking Secretary:- Sue Mckeown (SM); **Treasurer:-** Linda Hammond (LH)

Committee Members:- Black Deek Band Rep - Mac Mckeown (MM);

Kurling Rep – Eileen Hayes (EH); Commons Group Rep - Jan Clements (JC);

Cinema Rep – Lyn Gedny (LG); P.C. Rep – Kevin Canham (KC);

W.I. Rep – Carol Hudson-Jary (CHJ); – Village Reps – Jane Peters (JP) & Jill Daines (JD).

- 1) **Welcome and Apologies** - GC welcomed everyone, there were no apologies.
- 2) **Minutes of last Meeting** - 13th April 2022 were approved and signed off as a true record, proposed by DE, Seconded by EH, all agreed. MM stated JD had signed both the Data Protection and the Conflict of Interest Forms, JD will copy and provide to either MM or LH at, or prior to the next meeting
- 3) **Matters Arising** – None.
- 4) **Correspondence** – GC had received a card from Sue Gow who had given some thought to becoming a Village Rep but had decided against it.
- 5) **Queen’s Platinum Jubilee Celebrations** – GC - Following the meeting with Arthur Musk (AM) these all seemed to be in hand. SM said she had emailed all groups to offer them a table at the main Sunday event at present only the W.I. had replied, declining as many of their members would be away.
A discussion followed about alternatives should the weather be inclement and MM said a further small meeting with AM would take place on the 12/05/22 and he would report back.
- 6) **Notice Board** – JD raised the issue of Posters on the VH notice board, querying whether it was permissible for events not specific to Wenhaston Village Hall but to villagers to be displayed without the fear of them being removed, which was her recent experience. This was discussed and decided that providing there was room and prior permission had been granted this would be allowed. JP offered to continue to keep an eye on the present boards but as

new lockable notice boards are to be installed in the near future she would be happy to take charge of them.

- 7) **Gate** – The Gate options were discussed further and a vote taken selecting options 2 and 7, GC proposed and EH Seconded to apply for planning permission to start the ball rolling.
- 8) **Length of Meetings** - GC was keen to shorten the length of the Committee meetings and after discussion it was agreed to strictly keep them within two hours if not shorter.
- 9) **Rep from Café** – GC asked SM whether the new café team would put forward a Rep as SM had been acting Rep for them. SM said that the Café Team did not want to put up a Rep and would put any queries/problems through her.
 - GC raised concerns that out of 12 allowed group representatives on the VH Management Committee we currently only had 6 which leaves a heavy burden on the existing Committee members when organising events etc. To that end SM said she will again e-mail all groups explaining the situation and inviting them to put forward a representative.
 - GC reminded those present that a Committee member cannot represent two groups.
 - GC put forward the motion that all Village Hall money raising events should standardise their bar drinks costs and have a common Tariff Board. After discussion LG proposed and CHJ seconded, the motion was unanimously agreed. LG, JP & CHJ to action.
- 10) **Brief Reports:-**

Financial Report and Cash Flow for the period 10th January 2022 to 25th April 2022.

1. On 25th April 2022 the Santander Bank balance stood at £33,172 and our CAF investment account continues to hold £12,248.
2. Income items of note include:
 - a. A government grant of £2667 to cover loss of income due to Omicron restrictions
 - b. A donation of £400 from the Co-op for maintenance of the defibrillator. This was passed on to the PC as they have now picked up the cost of supplies and maintenance of this kit
3. Significant expenses were:
 - a. Insurance annual premium of £1677
 - b. Purchase of the tower scaffold - £675
4. Copies of a summary of income and spend in this period by category are available.
5. Looking ahead at regular payments, the more significant charges are not expected until Q3 but of course we are watching all service costs carefully given current price rises

Parish Council -KC

- The Oak Tree Donated by East Suffolk Council to mark the Queen's Platinum Jubilee has been planted at Well Green and has a metal Guard protecting it. KC stated that he hoped a plaque would be purchased by the Parish Council to accompany the tree.

- KC reported that cameras monitoring Wenhaston's main Street from each end of the outer Village signs for over a fortnight had proved there had been no speeding within the village, no further action will be taken. Some members of the Committee found this very hard to believe as most had witnessed excessive speeds between the cameras.

Booking Secretary's Report – SM - Nothing to report as everything ticking over nicely.

- GC queried the hanging baskets expense etc. and wanted a vote on the increased probable costs including plants and troughs which stood at £1,200. It was agreed that this is a once in a lifetime celebration and was proposed by LG and seconded by KC all in agreement.

Maintenance Report - MM -

- Weeding had commenced and MM would get a small work party to help carry out.
- Cleaner implementing the new floor cleaning regime successfully.
- Recycling Bins re-sighting almost complete just buffers to fit.
- Main doors, final coat to be applied as soon as warmer less windy weather allows.
- GC requested that the Tree Surgeon be contacted ASAP as branches are becoming dangerous and need lopping. MM to action.

Café Report – No report was available. GC said he had had a request for Bacon Rolls to be made available at the Café. SM said she would pass his request on to the Café Team.

Cinema Report – LG - Reported excellent turnout for West Side Story in aid of the Ukraine Appeal which netted £455 plus monies that the children from Wenhaston Primary School had collected £208 together making a grand total of £663. Well done Wenhaston. Even the Thursday film in April netted £66.15.

Health & Safety Report – LG – Nothing to Report.

Entertainment Report – CHJ – Tickets for the Jazz night, 18th May on sale at the P.O and some posters up and others to be sighted. Carol to email Committee members and extras for assistance to set up Jazz night. The Ceilidh night on Friday 3rd June all booked and posters to be put up in May.

- GC brought up the subject of children making scarecrows and having further painting competitions, this will all be part of the Village Show which will be on 24th July 2022.

11) **Looking ahead - GC** – Brought to our attention that the Village Website wenhaston.onesuffolk.net although some things are kept updated is on the whole out of date, KC to look into and report back.

- Wifi – DE stated that there had been a problem with the Village Hall being recognised by Open Reach as existing but now the problem had been resolved and the process of obtaining wifi should now begin.
- GC asked whether the mobile library was advertised in the Warbler, it was thought that Nigel Frosdick had.

- DE said he would be writing a monthly piece to put in the Warbler to keep the village updated on the Village Hall.
- GC asked whether we had had a chance to look at the brainstorming spreadsheet he sent round to the Committee, as not everyone had it will be postponed until the next meeting.

12) **Any Other Business** – LH said there had been a query raised about the 2021 Accounts. An expense had been attributed to the wrong VH event for which she apologised. The overall income and expenditure totals are not affected.

12) **Date of Next Meeting** – Tuesday 31st May 2022 7pm

GC Brought the meeting to a Close.



31/5/22